



1865 Leonard Avenue
Columbus, Ohio 43219
614-358-7800
Fax 614-358-7983

CREDIT APPLICATION

Company Information

Legal Name: _____ Date: _____

Address: _____
 Street Address _____ Suite _____
 City _____ State _____ ZIP Code _____

Phone: _____ Fax: _____ Other: _____

Billing Address: _____
 Address _____ Suite _____
 City _____ State _____ ZIP Code _____

Attention _____ Phone: _____

Federal Id #: _____ Tax Exempt NO YES Type: _____

Company Officers, Owners or Partners

Name	Title	Social Security Number	Guarantor
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Bank Information

Name/Address	Contact/Telephone	Account #
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

All Pages must be completed in full and signed to ensure timely processing of your application
Phone: 614.358.7800 Fax 614.358.7983

Trade References – (Please List three)

Name/Address

Contact/Telephone

Email

Authorized Account Users

Name

Title

Phone

Email

***Note:** Hamilton Parker Company **will not** be held responsible for purchases made on accounts without prior purchase authorization. Once accounts are established, it is the client's responsibility to update Hamilton Parker Company on any/all changes regarding purchase information.

How would you like to receive your invoices? Mail Email _____

How did you hear about us? _____

Please check the products you are interested in:

- Masonry Garage Doors Insulation Commercial Restrooms
 Tile Fireplaces Commercial Doors

Please Check one that best describes your business listed above:

- Architect Builder Dealer Developer General Contractor Mason Contractor
 Landscaper Retail Remodeler Interior Designer Tile Contractor _____

Estimated # of orders per month _____ Estimated \$ per month _____

ALL INVOICES ARE DUE NET 30

Applicant's signature certifies that the above information is correct. As part of this application for credit, we grant permission to contact consumer credit reporting agencies, commercial credit reporting agencies, and any or all of the trade and bank references listed above.

Signature _____ Printed Name _____ Date _____

HAMILTON PARKER COMPANY

Individual Personal Guarantee

In consideration of Hamilton Parker Company, 1865 Leonard Ave., Columbus Ohio, 43219, (hereinafter "SELLER") selling merchandise on credit to: _____

Located at _____ and/or its affiliates or related business (hereinafter "BUYER") and for other goods and valuable consideration, the undersigned (hereinafter "GUARANTOR") assumes personal liability and is the personal guarantor for the obligations of the BUYER.

This is a continuing guarantee by the GUARANTOR for as long as the BUYER is indebted to the SELLER and shall remain in effect until all debts of the BUYER are satisfied or until the SELLER releases the GUARANTOR in writing.

The GUARANTOR hereby waives demand for payment, notices for payment, notice of dishonor, or notice of acceptance of this guarantee.

In addition to the principal sums owed by the BUYER and personally guaranteed by the GUARANTOR the GUARANTOR shall be liable for all expenses incurred by SELLER and its agents in collecting or attempting to collect obligations of the BUYER or to enforce this Personal Guarantee, including but not limited to collections costs, attorney's fees, court costs, lien or foreclosure expenses, asset search fees or any and all other costs of collection or enforcement of any judgments, whether against the BUYER or the GUARANTOR.

The undersigned expressly acknowledges that this Personal Guarantee shall be construed in accordance with and governed by the laws of the State of Ohio (without regard to the principles of conflict of laws thereof). Any action, suit or proceeding relating to or arising out of or [from this Guarantee] shall be prosecuted in Franklin County, Ohio.

GUARANTOR SIGNATURE

PRINT GUARANTOR NAME

WITNESS

WITNESS

DATE

DATE

Hamilton Parker Company – Terms of Sale

Credit Line – Orders won't be released for customers over their prescribed credit line. Credit line subject to change w/o notification.

Deductions and Short Pays - All deductions taken by account customers without written authorization from SELLER will be considered an "Unpaid Balance" and treated consistent with SELLER credit policy.

Deposit – Non-account customers must pay for 100% of purchased materials at time of order.

Purchase Order – Sales over \$5,000 require a signed purchase order or signed order acknowledgement. Digital acknowledgement is accepted.

Taxes – Buyer shall pay sales, use, consumption, storage or other taxes, unless proper exemption form is provided.

Terms – All terms are Net 30 for account customers. "Paid when Paid" and "Paid if Paid" are not acceptable terms of sale.

Service Charge - All invoices 30 days past due are subject to a 2.0% monthly charge. Finance charges will not be waived.

Financial Obligation - If customer fails to make payments in conjunction with the invoice terms, SELLER will place customer orders on credit hold. Customers will not be able to take delivery of goods under any circumstance if they are on hold until they pay current. Credit privileges and contractor discounts may be revoked if abused.

RETURNS

Stock Material – Stock material may be returned within thirty (30) days of shipment in quantities no less than the original unit of measure. Only saleable material will be returned for credit. Refunds will be processed within one week of return and will be in the same form as original payment. The greater of a 20% restocking fee or \$250 will be charged on all stock items picked up at the jobsite. Bagged, powder based products; liquid products; and pre-mixed grouts are non-returnable.

Special Order or Fabricated Material – Special order items and fabricated items are non-cancellable/ non-returnable, once the item(s) has been ordered from manufacturer or fabricated by SELLER. Customer is obligated to pay invoice within terms as stated.

Installation is acceptance - Please inspect all SELLER products for color and acceptability prior to installation. All products have shade variations. If you are not the end user of these products, please have your customer approve ALL material prior to starting ANY installation.

WARRANTY

Installation – Products installed by SELLER generally carry a one (1) year warranty on installation. After 90 days, this warranty does not cover garage door force adjustments, eyebeam sensor adjustments, and reprogramming of remotes and keyless entry. Please refer to the owner's manual.

Void – Manufacturing and installation warranties are void if damage is caused by improper cleaning of products or by installation counter to industry / manufacturer's guidelines.

Limitation of Indemnification – SELLER agrees to indemnify customers for an amount not to exceed the cost of materials purchased.

DELIVERY / WILL ADVISE / PRE-PULLS

Title to Goods – All goods shall be delivered to Buyer, Ex-Works Seller's point at Seller's dock [Incoterms 2010]. All freight, handling and similar charges or costs incurred in connection with delivery shall be borne by Buyer. Title to the goods (and risk of loss) shall pass to Buyer upon Seller's delivery of goods to the carrier.

Product Lead Time - Product availability estimates for special order material are "as advised" on the Quote, however, actual delivery times may vary. SELLER is not affiliated with freight forwarders, freight companies, US Customs or local delivery freight companies. SELLER does not recommend scheduling installation until your material reaches SELLER's warehouse. SELLER cannot take responsibility for logistics delays nor are delays grounds for order cancellation.

Freight Claims - All claims for shipping loss or damage are the customer's responsibility. SELLER will render customer reasonable assistance in tendering such claims to the carrier so long as those claims are made within one (1) business day of receipt of goods. Claims for freight damage must have been signed for as "damaged".

Requirement Date – SELLER will deliver / install goods based on the customers' ORIGINAL required, on-site "Requirement Date". Freight charges resulting from non-delivery at the customer site FOR ANY REASON will be charged to the customer as will all re-delivery charges. **Changes to Requirement Dates must be made two (2) business days prior to the Current Requirement date.** "Will-advise" orders will be shipped no sooner than five (5) business days after SELLER has been provided a Requirement Date.

Delivery – Job site delivery is limited to pallet drop-off curb-side.

STORAGE

Stock Material – Stock material not picked up within sixty (60) days of your date of order, may be reallocated to other customers.

Special Order or Fabricated Material - Special order and fabricated material will be allocated to your sales order when it arrives at SELLER or fabrication is complete. Special order or fabricated material must be picked up within sixty (60) days of SELLER's date of receipt. At sixty-one (61) days past date of SELLER's receipt, customer will be invoiced for all special order material. At ninety (90) days past SELLER's receipt date, material will be considered ABANDONED. Customer will still be obligated to pay for the material. SELLER will dispose of the material in the most efficient manner possible – any proceeds received from the sale of ABANDONED property WILL NOT ACCRUE TO THE BENEFIT OF THE CUSTOMER.

Rev 11.6.2014

Signature

Printed Name

Date

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State of Ohio Department of Taxation Blanket Certificate of Exemption

The undersigned hereby claims the exemption to purchases of tangible personal property from

(Name of Vendor)

Herein and after _____ and certifies that this claim is based upon the purchaser's proposed use of the items purchased, the activity of the purchaser, or both, as show hereon:

Purchaser must state statutory reason for claiming exemption or exception

This certificate shall continue in force until revoked and shall be considered a part of each order to the above vendor unless the order specifies otherwise.

(Purchaser's name)

(Purchaser's Activity. i.e. manufacturer, public utility, church, etc.)

(Purchaser's address, street, city and state)

(By signature and title)

(date signed)

(vendor's License, if any)